



**CONTRACTOR PRE-QUALIFICATION FORM**

**GENERAL:**

Company Name: \_\_\_\_\_  
 Point of Contact: \_\_\_\_\_ Title: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Telephone No: \_\_\_\_\_ Email: \_\_\_\_\_

**BUSINESS TYPE:**

- Consultant
- Contractor or Subcontractor
- Material Supplier
- Manufacturer
- Union
- Non-Union
- Partnership
- Other \_\_\_\_\_

**SCOPE/CSI DIVISION/SERVICES PERFORMED:**

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**CERTIFICATIONS:**

- Large Business (LB)
- Small Business (SB)
- Small Disadvantaged Business (SBD)
- Women Owned Small Business (WOSB)
- Historically Underutilized Business Zone (HUBZone)
- Veteran Owned Small Business (VOSB)
- Service Disabled Veteran Owned Small Business (SDVOSB)
- Other: \_\_\_\_\_

**LOCATION OF WORK:**

- Virginia (VA)
- Maryland (MD)
- District of Columbia (DC)
- North Carolina (NC)
- South Carolina (SC)
- Other: \_\_\_\_\_

**VOLUME OF WORK (\$):**

- 2020 \_\_\_\_\_
- 2019 \_\_\_\_\_
- 2018 \_\_\_\_\_

**Total Hours Worked**

- 2020 \_\_\_\_\_
- 2019 \_\_\_\_\_
- 2018 \_\_\_\_\_



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**SAFETY PERFORMANCE (LAST THREE YEARS):**

EMR

- 2020 \_\_\_\_\_
- 2019 \_\_\_\_\_
- 2018 \_\_\_\_\_

Do you have a formal Safety Plan? (please provide)  Yes  No

**QUALITY CONTROL:**

Do you have a formal Quality Control Plan? (please provide)  Yes  No

**BONDING:**

- Bond Rate (%): \_\_\_\_\_
- Bonding Capacity: \_\_\_\_\_
- Name of Surety: \_\_\_\_\_

**WORK REVIEW:**

Please list projects currently being performed by your company. (Continue list on a separate sheet, if necessary)

Project	Location	Value	Description of Work

**REFERENCES:**

Please list three (3) references.

Company	Contact Person/Telephone No.	Relevance (Client, Subcontractor, Etc.)



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***IF THE ANSWER TO ANY OF THE FOLLOWING QUESTIONS IS YES, PLEASE EXPLAIN:***

1. Has your company ever failed to complete any awarded work?
  
  
  
  
  
  
  
  
  
  
2. Are there any judgements, claims, and arbitration proceedings, suits pending or outstanding against your company or its officers?
  
  
  
  
  
  
  
  
  
  
3. Has your company filed any lawsuits or requested arbitration with regards to construction contracts with the past five (5) years?
  
  
  
  
  
  
  
  
  
  
4. Within the past five (5) years, has any officer or principal of your company ever been an officer or principal of another company or organization which failed to complete a construction contract?

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Date